

DD FORM 101-5

MEMORANDUM FOR: Deputy Director (Support)

FROM : Director of Logistics

SUBJECT : Inspector General's Survey of Office of Logistics;
Recommendation that DD/S designate an Officer to
Coordinate Printing Requirements within DD/S

1. The Inspector General conducted a survey of the Office of Logistics and submitted a report of this survey to the Director of Central Intelligence on 22 January 1955. Certain of the recommendations contained in this report require implementation by components other than the Office of Logistics or joint implementation. The following recommendation requires implementation by the DD/S:

It is recommended that the DD/P establish an officer with printing responsibilities comparable to those of the DD/I so that the printing and reproduction problems of the 5 Staffs and 4 Divisions reporting to the DD/P can benefit from DD/P-level coordination and so that the burdens of the Printing and Reproduction Division can be minimized. The 6 DD/A Offices should be similarly coordinated, preferably by the Agency's Printing Advisor serving as a Special Assistant to the DD/A.

2. The Office of Logistics has concurred in that portion of the recommendation pertaining to DD/P and has submitted the recommendation to DD/P for concurrence and/or comment. With respect to that portion of the recommendation which pertains to DD/S, the Office of Logistics has concurred in the basic recommendation that the DD/S designate an officer to coordinate printing requirements for the organizational components within the DD/S. However, the Office of Logistics does not concur that such coordination should be performed by the Agency's Printing Advisor acting as a Special Assistant to the DD/S since the Printing Advisor is being assigned to additional and more important duties.

3. In order to comply with recommendations of the Inspector General, it is suggested that the DD/S designate a printing officer to coordinate printing requirements for the organizational components within the DD/S.

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